

# **ANNUAL REPORT**

OF

Name: COCHRANE MUNICIPAL WATER UTILITY

Principal Office: 100 EAST 5TH STREET

P.O. BOX 222

COCHRANE, WI 54622

For the Year Ended: DECEMBER 31, 1999

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I SHERRY LORENZ		of
(Person responsible for accou	unts)	
COCHRANE MUNICIPAL WATER UTILI	ТҮ	, certify that I
(Utility Name)		
am the person responsible for accounts; that I have examined t knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every m	ne business and affairs o	
	03/29/2000	
(Signature of person responsible for accounts)	(Date)	
CLERK-TREASURER (T:1)	_	
(Title)		

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: COCHRANE MUNICIPAL WATER UTILITY

Utility Address: 100 EAST 5TH STREET

P.O. BOX 222

COCHRANE, WI 54622

When was utility organized? 1/1/1912

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MS SHERRY LORENZ
Title: CLERK-TREASURER

Title: CLERK-TREASU

Office Address:

100 EAST 5TH STREET

P.O. BOX 222

COCHRANE, WI 54622

Telephone: (608) 248 - 2737

Fax Number: E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: MS LYNDA RICKOFF CPA

Title: AUDIT MANAGER

Office Address: HAWKINS, ASH, BAPTIE & CO, LLP

152 W THIRD STREET WINONA, MN 55987

Telephone: (507) 452 - 8313
Fax Number: (507) 452 - 8340
E-mail Address: lrickoff@habco.com

#### President, chairman, or head of utility commission/board or committee:

Name: MR DAVID MCFARLIN

Title: PRESIDENT

Office Address:

600 SMITH STREET COCHRANE, WI 54622

Telephone: (608) 248 - 2014

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: HAWKINS, ASH, BAPTIE & CO, LLP

Title:

Office Address: HAWKINS, ASH, BAPTIE & CO, LLP

152 W THIRD STREET WINONA, MN 55987

Telephone: (507) 452 - 8313
Fax Number: (507) 452 - 8340
E-mail Address: lrickoff@habco.com

Date of most recent audit report: 2/17/2000 Period covered by most recent audit: 1999

Names and titles of utility management including manager or superintendent:

Name: MR RICKIE BESELER

Title: OPERATOR

Office Address:

100 EAST 5TH STREET

P.O. BOX 222

COCHRANE, WI 54622

Telephone: (608) 248 - 2737

Fax Number: E-mail Address:

Name of utility commission/committee: Improvements and Services Committee

Names of members of utility commission/committee:

MR DALLAS DWORSCHACK, TRUSTEE

MR TOM HANSEN, TRUSTEE MR DAN KNOPSE, TRUSTEE

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreem	ent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	35,047	33,441	1
Operating Expenses:			
Operation and Maintenance Expense (401)	16,307	15,189	2
Depreciation Expense (403)	7,401	6,985	3
Amortization Expense (404)	0	0	4
Taxes (408)	5,423	5,350	5
Total Operating Expenses	29,131	27,524	
Net Operating Income	5,916	5,917	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	5,916	5,917	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	157	346	9
Miscellaneous Nonoperating Income (421)	0	57	10
Total Other Income Total Income	157 6,073	403 6,320	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	6,073	6,320	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	903	1,252	13
Amortization of Debt Discount and Expense (428)			_ 14
Amortization of Premium on DebtCr. (429)			15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)			_ 18
Total Interest Charges	903	1,252	
Net Income	5,170	5,068	
EARNED SURPLUS	(44.000)	(50.755)	40
Unappropriated Earned Surplus (Beginning of Year) (216)	(44,636)	(53,755)	19
Balance Transferred from Income (433)	5,170	5,068	_ 20
Miscellaneous Credits to Surplus (434)	4,711	4,711	21
Miscellaneous Debits to Surplus Debit (435)	423	660	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)  Total Unappropriated Earned Surplus End of Year (216)	(35,178)	(44,636)	_ 24

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#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item Amount (a) (b)		
Revenues from Utility Plant Leased to Others (412):	(2)	
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		-
NONE		2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		-
NONE		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		
INTEREST ON INVESTED FUNDS	157	_ 4
Total (Acct. 419):	157	
Miscellaneous Nonoperating Income (421):		_
NONE		5
Total (Acct. 421):	0	_
Miscellaneous Amortization (425):		
NONE		_ 6
Total (Acct. 425):	0	_
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
TAXES FORGIVEN BY GENERAL FUND	4,711	_ 8
Total (Acct. 434):	4,711	_
Miscellaneous Debits to Surplus (435):		
CHARGE TO POOL FORGIVEN TO GENERAL FUND	423	9
Total (Acct. 435)Debit:	423	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		_ 10
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		
NONE	_	11
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs and Expenses of Merchandising,	Jobbing and	Contract Wo	·k (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)	0	0	0	(	)	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	35,047	0	0	0	35,047	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	35,047	0	0	0	35,047	· :

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	297,704	295,172	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	123,012	116,996	2
Net Utility Plant	174,692	178,176	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	10,382	8,476	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	7,319	6,793	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	3,421	970	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	21,122	16,239	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	195,814	194,415	=

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	42,826	42,826	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(35,178)	(44,636)	23
Total Proprietary Capital	7,648	(1,810)	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	128,811	128,811	25
Other long-Term Debt (224)	13,860	19,690	26
Total Long-Term Debt	142,671	148,501	-
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	337	2,306	28
Payables to Municipality (233)	0	88	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	663	942	32
Other Current and Accrued Liabilities (238)	795	688	33
Total Current and Accrued Liabilities	1,795	4,024	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	43,700	43,700	_ 38
Total Liabilities and Other Credits	195,814	194,415	=

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)
297,704	0	0	0
297,704	0	0	0
ortization:			
123,012	0	0	0
123,012	0	0	0
174,692	0	0	0
	297,704 297,704 297,704 ortization: 123,012 123,012	(b) (c)  297,704 0  297,704 0  ortization: 123,012 0  123,012 0	(b) (c) (d)  297,704 0 0  297,704 0 0  ortization: 123,012 0 0  123,012 0 0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	116,996				116,996
Credits During Year					
Accruals:					
Charged depreciation expense (403)	7,401				7,401
Depreciation expense on meters					
charged to sewer (see Note 3)	159				159
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	7,560	0	0	0	7,560
Debits during year					
Book cost of plant retired	1,544				1,544
Cost of removal					0
Other debits (specify):					
					0
Total debits	1,544	0	0	0	1,544
Balance End of Year	123,012	0	0	0	123,012
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.55%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	-
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Electric utility total  Water utility  Sewer utility  Gas utility  Merchandise  Other materials & supplies  Total Materials and Supplies  0	Total Amou End of Year Prior Y		
Sewer utility Gas utility Merchandise Other materials & supplies	0	0	1
Gas utility  Merchandise Other materials & supplies		0	2
Merchandise Other materials & supplies		0	3
Other materials & supplies		0	4
		0	5
Total Materials and Supplies 0	pplies	0	6
· · · · · · · · · · · · · · · · · · ·	Supplies 0	0	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
NONE				1
Total			0	
Unamortized premium on debt (251)				
NONE				2
Total			0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	_
Balance first of year Changes during year (explain):	42,826 1	1
NONE	2	2
Balance end of year	42,826	

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
Advance from General Fund	07/01/1995	12/31/2000	0.00%	8,000	1
Advance from General Fund	12/01/1997	12/31/2000	0.00%	11,139	2
Advance from General Fund	01/01/1980	12/31/2000	0.00%	93,172	3
Advance from Sewer Fund	01/01/1980	12/31/2000	0.00%	6,500	4
Advance from General Fund	12/31/1996	12/31/2000	0.00%	10,000	5
Total for Account 223			,	128,811	
Other Long-Term Debt (224)					
Wisconsin Trust Fund	01/29/1982	03/15/2001	6.00%	1,580	6
Wisconsin Trust Fund	06/10/1981	03/15/2001	6.00%	4,100	7
Wisconsin Trust Fund	03/30/1982	03/15/2002	6.00%	6,600	8
Wisconsin Trust Fund	03/10/1982	03/15/2001	6.00%	1,580	9
Total for Account 224				13,860	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	5,423	. 2
Charged electric department expense		3
Charged sewer department expense	100	4
Other (explain):		
NONE		5
Total Accruals and other credits	5,523	
Taxes paid during year:		•
County, state and local taxes		6
Social Security taxes	660	7
PSC Remainder Assessment	52	8
Other (explain):		-
Taxes forgiven by municipality-water fund	4,711	9
Taxes forgiven by Municipality-sewer fund	100	10
Total payments and other debits	5,523	
Balance end of year	0	=

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	ed
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					•
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
Wisconsin Trust Fund	942	903	1,182	663	3
Subtotal	942	903	1,182	663	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	•
Total	942	903	1,182	663	•
					-

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	43,700	0	0	0	0	43,700	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	43,700	0	0	0	0	43,700	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE Total (Acct. 123):	0	1
Other Investments (124): NONE		2
Total (Acct. 124):	0	- <sup>-</sup>
Special Funds (125): NONE		3
Total (Acct. 125):	0	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	- -
Customer Accounts Receivable (142): Water	7,319	5
Electric Sewer (Regulated)		- 6 7
Other (specify): NONE		8
Total (Acct. 142):	7,319	- -
Other Accounts Receivable (143): Sewer (Non-regulated)		9
Merchandising, jobbing and contract work  Other (specify):  NONE		- <sup>10</sup> - 11
Total (Acct. 143):	0	_
Receivables from Municipality (145): DUE FROM SEWER FUND	2,033	12
DUE FRM GENERAL FUND	1,388	13
Total (Acct. 145):	3,421	-
Prepayments (165): NONE		14
Total (Acct. 165):	0	- -
Extraordinary Property Losses (182): NONE		15
Total (Acct. 182):	0	- -

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Other Deferred Debits (183):	
NONE	16
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	17
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	18
Total (Acct. 253):	0

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)
Add Average:					
Utility Plant in Service	296,438	0	0	0	296,438
Materials and Supplies	0	0	0	0	0
Other (specify): NONE					0
Less Average:					
Reserve for Depreciation	120,004	0	0	0	120,004
Customer Advances for Construction					0
Contributions in Aid of Construction	43,700	0	0	0	43,700
Other (specify): NONE					0
Average Net Rate Base	132,734	0	0	0	132,734
Net Operating Income	5,916	0	0	0	5,916
Net Operating Income as a percent of					
Average Net Rate Base	4.46%	N/A	N/A	N/A	4.46%

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	42,826	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(39,907)	3
Other (Specify): NONE		4
Total Average Proprietary Capital	2,919	_
Net Income		•
Net Income	5,170	. 5
Percent Return on Proprietary Capital	177.12%	

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

#### **FINANCIAL SECTION FOOTNOTES**

#### Signature Page (Page ii)

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Village Board Village of Cochrane, Wisconsin

We have compiled the Class D Annual Report of the Cochrane Municipal Water Utility, Cochrane, Wisconsin as of and for the year ended December 31, 1999, included in the accompanying prescribed form in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting in the form prescribed by the Public Service Commission of Wisconsin information that is the representation of management. We have not audited or reviewed the Class D Annual Report referred to above and, accordingly, do not express an opinior or any other assurance on it.

The Class D Annual Report is presented in accordance with the requirements of the Public Service Commission of Wisconsin, which differs from generally accepted accounting principles. Accordingly, this Class D Annual Report is not designed for those who are not informed about such matters.

Hawkins, Ash, Baptie & Company, LLP Winona, Minnesota February 17, 2000

#### **FINANCIAL SECTION FOOTNOTES**

#### Identification and Ownership - Contacts (Page iv)

April 20, 2000

Ms. Sherry Lorenz, Clerk Treasurer Cochrane Municipal Water Utility 100 East 5th Street P.O. Box 222 Cochrane, WI 54622-0222

1999 Analytical Review DWCCA-1240-PJL

Dear Ms. Lorenz:

The Public Service Commission has completed their analytical review of your 1999 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have only the following comment.

During our review, we noted that while you report in column (e) of the Water Services schedule on page W-16 that one service was removed or permanently disconnected during the year, you did not report any retirements during the year for Account 345, Services in column (e) of the Water Utility Plant in Service schedule on page W-8. Please record that retirement in the utility's books in 2000 and report that retirement in the adjustments column of page W-8 for account 345 in the 2000 annual report and add a footnote explaining what that adjustment is for.

You may consider your review closed. Thank you for your efforts in preparing your 1999 annual report. If you have any questions, please feel free to contact me at (608) 267-9198.

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\Analytical Reviews\1999 analytical review letters\1240.doc

cc: Mr. David McFarlin, President

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	34,780	1
Total Sales of Water	34,780	•
Other Operating Revenues		
Forfeited Discounts (470)	267	2
Other Water Revenues (474)	0	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	267	_
Total Operating Revenues	35,047	-
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	13,004	5
General Operating Expenses (680-690)	3,303	6
Total Operation and Maintenenance Expenses	16,307	-
Other Operating Expenses		
Depreciation Expense (403)	7,401	7
Amortization Expense (404)		8
Taxes (408)	5,423	9
Total Other Operating Expenses	12,824	_
Total Operating Expenses	29,131	
NET OPERATING INCOME	5,916	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	172	8,690	17,949	4
Commercial	31	2,174	5,867	5
Industrial	3	1,884	2,857	6
Total Metered Sales to General Customers (461)	206	12,748	26,673	•
Private Fire Protection Service (462)	2		464	7
Public Fire Protection Service (463)	1		7,169	8
Other Sales to Public Authorities (464)	1	2	474	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	210	12,750	34,780	

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.	

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		_
Amount billed (usually per rate schedule F-1)	7,169	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	7,169	_
Forfeited Discounts (470):		•
Customer late payment charges	267	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	267	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department		7
Other (specify): NONE		8
Total Other Water Revenues (474)	0	•
Amortization of Construction Grants (475):		•
NONE		9
Total Amortization of Construction Grants (475)	0	-

# **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	7,748	
Purchased Water (610)		
Fuel or Power Purchased for Pumping (620)	1,635	
Chemicals (630)	2,747	
Supplies and Expenses (640)	285	
Repairs of Water Plant (650)	589	
Transportation Expenses (660)		
<b>Total Plant Operation and Maintenance Expenses</b>	13,004	
GENERAL OPERATING EXPENSES  Administrative and General Salaries (690)	989	
Administrative and General Salaries (680)  Office Supplies and Expanses (681)	290	
Office Supplies and Expenses (681)	950 950	
Outside Services Employed (682) Insurance Expense (684)	950_	
Employees Pensions and Benefits (686)	796	
Regulatory Commission Expenses (688)	790	
Miscellaneous General Expenses (689)	278	
Uncollectible Accounts (690)	270	
Total General Operating Expenses	3,303	

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
			_
Property Tax Equivalent		4,811	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		100	2
Net property tax equivalent		4,711	
Social Security		660	3
PSC Remainder Assessment		52	4
Other (specify): NONE			5
Total tax expense	_	5,423	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Buffalo			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.223265			3
County tax rate	mills		7.695727			
Local tax rate	mills		3.360178			
School tax rate	mills		11.821296			6
Voc. school tax rate	mills		2.410259			7
Other tax rate - Local	mills		0.000000			
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		25.510725			10
Less: state credit	mills		1.912390			 11
Net tax rate	mills		23.598335			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		3.360178			14
Combined School Tax Rate	mills		14.231555			 15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		17.591733			17
Total Tax Rate	mills		25.510725			18
Ratio of Local and School Tax to Tota	al dec.		0.689582			19
Total tax net of state credit	mills		23.598335			20
Net Local and School Tax Rate	mills		16.272984			21
Utility Plant, Jan. 1	\$	295,171	295,171			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	295,171	295,171			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	295,171	295,171			26
Assessment Ratio	dec.		0.895084			27
Assessed Value	\$	264,203	264,203			28
Net Local & School Rate	mills		16.272984			29
Tax Equiv. Computed for Current Yea	ır \$	4,299	4,299			30
Tax Equivalent per 1994 PSC Report	\$	4,811				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	4,811				34

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### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT		(-)	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	21,352		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	21,352	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	83,675		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	36,573	458	17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	1,325		_ 20
Total Pumping Plant	121,573	458	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	6,433		21
Structures and Improvements (331)	4,547		_ 22
Water Treatment Equipment (332)	9,618		23
Total Water Treatment Plant	20,598	0	-
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	•
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			21,352	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	21,352	-
PUMPING PLANT Land and Land Rights (320)			0	12
Structures and Improvements (321)			83,675	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			37,031	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			1,325	20
Total Pumping Plant	0	0	122,031	•
WATER TREATMENT PLANT				
Land and Land Rights (330)			6,433	21
Structures and Improvements (331)			4,547	22
Water Treatment Equipment (332)			9,618	23
Total Water Treatment Plant	0	0	20,598	•
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			n	24
Structures and Improvements (341)				25
			·	

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	. , ,		
Distribution Reservoirs and Standpipes (342)	4,050		26
Transmission and Distribution Mains (343)	84,154		27
Fire Mains (344)	0		28
Services (345)	17,630		29
Meters (346)	12,002	2,256	30
Hydrants (348)	13,488		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	131,324	2,256	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	325	1,362	38
Other Tangible Property (390)	0		39
Total General Plant	325	1,362	_
Total utility plant in service directly assignable	295,172	4,076	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	295,172	4,076	=

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			4,050	26
Transmission and Distribution Mains (343)			84,154	27
Fire Mains (344)			0	28
Services (345)			17,630	29
Meters (346)	1,544		12,714	30
Hydrants (348)			13,488	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	1,544	0	132,036	•
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1)			0 0 0	33 34 35 36
Transportation Equipment (373)			0	37
Other General Equipment (379)			1,687	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	1,687	
Total utility plant in service directly assignable	1,544	0	297,704	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	1,544	0	297,704	į

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Sources of Water Supply					
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			1,489	1,489	- 1
February			1,396	1,396	2
March			1,200	1,200	3
April			1,272	1,272	4
May			1,356	1,356	5
June			1,376	1,376	6
July			1,505	1,505	7
August			1,415	1,415	8
September			1,285	1,285	9
October			1,245	1,245	10
November			1,242	1,242	11
December			1,272	1,272	12
Total for year	0	0	16,053	16,053	_
Less: Measured or e	stimated water used in mai	n flushing and water	treatment during year	1,000	_ 13
Less: Other utility us	e				_ 14
Other utility use expla	anation:				15
Water pumped into di	istribution system			15,053	16
Less: Water sold				12,750	17
Losses and unaccour	nted for			2,303	18
Percent unaccounted	for to the nearest whole pe	ercent (%)		15%	19
If more than 25%, ind	licate causes and state wha	at action has been tal	ken to reduce water loss	S:	20
Maximum gallons pur	mped by all methods in any	one day during repo	rting year	109	21
Date of maximum: 2	2/16/1999				22
Cause of maximum:					23
water leak on Wisco	nsin Ave				_
	nped by all methods in any	one day during repor	ting year	0	24
Date of minimum: 3	3/17/1999				_ 25
Total KWH used for p	oumping for the year			24,820	26
If water is purchased:	:Vendor Name:				27
	Point of Delivery:				28

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	•	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
200 ADAMS STREET	2	109	12	62,823	Yes	1

# **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	#2		1
Location	#2		2
Purpose	Р		3
Destination	R		4
Pump Manufacturer	BYRON-JACKSON		5
Year Installed	1982		6
Туре	VERTICAL TURBINE		7
Actual Capacity (gpm)	320		8
Pump Motor or			9
Standby Engine Mfr	BYRON-JACKSON		10
Year Installed	1982		11
Туре	ELECTRIC		12
Horsepower	30		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

# **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			4 5
Year constructed	1911			6
Primary material (earthen, steel, concrete, other)	CONCRETE			7 8
Elevation difference in feet (See Headnote 3.)	300			9 10
Total capacity in gallons	92,400			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day	0.4500			20 21
= 1.2 m.g.d.) Is a corrosion control chemical used (yes, no)?	0.4500 N			22 23 24
Is water fluoridated (yes, no)?	Υ			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet						
Pipe	Main	Diameter	First of	Added	Retired	Adjustments Increase or	End of	_	
Material (a)	Function (b)	in Inches (c)	Year (d)	During Year (e)	During Year (f)	(Decrease) (g)	Year (h)	_	
М	D	3.000	2,690	0	0	0	2,690	_ 1	
M	D	4.000	405	0	0	0	405	2	
M	D	6.000	12,530	0	0	0	12,530	_ 3	
M	Т	6.000	240	0	0	0	240	4	
М	D	8.000	954	0	0	0	954	5	
M	S	8.000	200	0	0	0	200	6	
Total Within N	<b>funicipality</b>		17,019	0	0	0	17,019	_	
Total Utility		=	17,019	0	0	0	17,019	_	

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
L	0.750	206	0	1	0	205		1
Total Utili	ty _	206	0	1	0	205	0	

Date Printed: 04/22/2004 12:12:28 PM See attached schedule footnote.

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	225	25	25	0	225	0	1
1.000	3	0	0	0	3	0	2
1.250	2	0	0	0	2	0	3
1.500	1	0	0	0	1	0	4
2.000	5	0	1	0	4	1	5
Total:	236	25	26	0	235	1	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	171	25	3	1	0	25	225	_ 1
1.000	0	2	0	0	0	1	3	2
1.250	1	0	0	0	0	1	2	_ 3
1.500	0	1	0	0	0	0	1	4
2.000	0	3	0	1	0	0	4	_ 
Total:	172	31	3	2	0	27	235	_

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	29			1	30	2
Total Fire Hydrants	29	0	0	1	30	=
Flushing Hydrants						
	1				1	3
<b>Total Flushing Hydrants</b>	1	0	0	0	1	_

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 31

Number of distribution system valves end of year: 50

Number of distribution valves operated during year: 23

### WATER OPERATING SECTION FOOTNOTES

### Water Services (Page W-16)

Building was torn down and the service was abandoned.

### **Hydrants and Distribution System Valves (Page W-18)**

Corrected number of fire hydrants within the municipality to the actual amount. Prior year was incorrectly stated.